SCHOOL SPORT ALBERTA

TECHNICAL PACKAGE / HOST INFORMATION



2026 3A GIRLS
VOLLEYBALL PROVINCIAL CHAMPIONSHIPS
NOVEMBER 26-28, 2026
BROOKS, AB

SET THE BAR

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1. TECHNICAL PACKAGE

A. PROVINCIAL CHAMPIONSHIP OVERVIEW: BASKETBALL

DATE	November 26-28, 2026
VENUES	**Brooks Composite High School** ● 650 4Th Ave E, Brooks, AB T1R 0Z4 *Phone: (403) 362-4818* *Website: BCHS Website Google Maps Link: Brooks Composite High School* **Brooks Junior High School** ● 201 5th Avenue East Brooks, AB T1R 0Z3 Phone: (403) 362-3524 ● *Website: BJHS Website Google Maps Link: BJHS Maps* * Note: BJHS Maps has update the address but not the entrance to the building. Entrance to the building is from 5th Ave E, the maps will show a football field that is not up to date that is the entrance to the brand new building. **St. Joseph's Collegiate High School** ● 408 1st St W, Brooks Alberta T1R 0V8 (403) 362-5989 ● Website SJC Website Google Maps Link: SJC Maps
TOURNAMENT CHAIR	Co - Chair - Ethan Redpath Co- Chair - Geoff Petley-Jones
HOST PRINCIPAL	Geoff Petley-Jones
HOST SCHOOL	Brooks Composite High School
SSA CONTACT	Shelbea MacLennan / shelbea@schoolsportalberta.ca / 587-639-3669

B. COACHES MEETING

- The **mandatory** Coaches/Captains meeting will take place Monday, November 23, 2026 @ 7:30pm
  Via Coaches Meeting

C. SCHEDULE / OPENING CEREMONIES

Wednesday, November 25

1:00 pm - 9pm	Practice Times Practice Times 3A Girls 2026

Thursday, November 26

9am - 10am	Opening Ceremony Brooks Composite High School

11am - 9:00pm	Game Play

Friday, November 27

8:30am - 8:30pm	Game play

Saturday, November 28

8:30am - 6:30pm	Gameplay & Award Presentations

D. REGISTRATION

Fees

- Fees for the tournament will be $775.00
    i. Cheques can be made out to the host school - Brooks Composite High School
- There is also an additional fee for the John Paton Pay it Forward, $1.00 per athlete which will need to be added when submitting payment.
- Registration Deadline - Registration will occur online using the Registration button on the SSA website. The online Forms include a team roster, team photo, and other important documents required by the host. **This is due by Monday, November 23, at noon.**
- **Registration Link**

E. TEAM PICTURES / GAME PHOTOS

Game Photos will be added to a google drive that all coaches will have access to. Team pictures will be taken Thursday. A schedule will be provided during the coaches meeting.

F. PRACTICE SCHEDULE

Please Sign up for Practice times at our different locations

Practice Schedule

G. OFFICIALS

Volleyball Albera

- Volleyball Alberta is recognized to provide officials for provincial competitions. Arrangements for officials at all provincial competitions shall be made by the Executive Director and/or appointees of the SSA Executive in cooperation with the VA

Minor Officials

- Minor officials (scorekeepers) are volunteers from the host school. Please treat them with respect and understanding; they are volunteering to help make the event run as smoothly as possible. Each scorekeeping table will be directly supervised by the scoretable supervisor.
- If you or the team has any concerns with the scorekeeping, a member of the coaching staff or teacher supervisor will address it through the Officials and/or Facility Managers. Do not direct comments to the minor officials. Spectators will not address any officials/minor officials at any time, or they will be asked to leave the facility promptly.

H. GRIEVANCES & DISCIPLINE

- There are two key focuses of the Grievance/Discipline Committee at SSA provincials.
    - The first focus is to deal with matters that occur during competition, typically discipline/conduct issues, and appeals that may arise from ejections.
    - The second focus is to handle any other matters that arise that require dispute resolution.
- Grievances need to be brought up to the Grievance Chair first and will then be discussed and concluded by the committee that is made up of an administrator, an SSA Commissioner or Staff Member, a head official from VA, and two coaches who are not in conflict of interest (selected at the coaches meeting).

I. TEAM ROOMS / CHANGE ROOMS

Brooks Composite High School: there will be designated 'Home' and 'Away' changerooms located on the North side (left side facing the court when you walk in the gymnasium). All personal items must be removed upon exiting the room.

Brooks Junior High School : there will be designated 'Home' and 'Away' changerooms located on the north side of the gymnasium. All personal items must be removed upon exiting the room

St. Joseph's Collegiate: There will be designated "home" and "away" change rooms. Please take all personal items upon exciting the room.

J. COMPETITION UNIFORM/RULES

- Volleyball Rules and policies are outlined on pages 48-50 of the SSA Policy Handbook.
- Please do not change in the gym at your respective benches. Please make any uniform changes in the change rooms provided by the hosts.

K. EQUIPMENT

- Please provide your own warmup balls for practice and warmup.
- SSA provided custom game balls will be used for gameplay.

2. HOST INFORMATION

A. VENUE INFORMATION

VENUE	**Please keep in mind that both schools will have classes on Thursday & Friday so move quietly and swiftly through the hallways. No warming up or bouncing balls in hallways or classrooms. Be respectful of partitions and signage and refrain entry past these areas of the schools. Spectators are asked to stay off the court between games to keep the floor clean.**

	Brooks Composite High School: • No outdoor shoes are to be worn on the court, please remove all garbage and recycling and place them in the appropriate bins. • Washrooms are located outside the gymnasium. • Water fountains are outside both doors of the gymnasium • Foyer & General Purpose Room: Please respect the available areas. Leave the area better than when you arrived. **Brooks Junior High School :** • No outdoor shoes are to be worn on the court , please remove all garbage and recycling and place them in the appropriate bins. • Washrooms are located down the hallway towards the office • Water fountain is located right beside PE Office inside the gym • Foyer located right outside the gymnasium **St.Joseph's Collegiate:** • No outdoor shoes are the be worn on the court, please remove all garbage and recycling and place them in the appropriate bins • Washrooms are located between the doors and the gym entrance • Water fountain is located beside the washroom Please respect the signs in each building and ask anyone in a volunteer shirt if you need anything or have any questions.

B. ACCOMMODATIONS

Local Hotels

Option #1	Ramada by Wyndham Website	403 362 6440
Option #2	Days Inn and Suites by Wyndham Website	403 265 9700
Option #3	Canalta Brooks Website	403 363 0080
Option #4	Heritage Inn and Suites Website	403 362 8688
Option #5	Surestay Plus by Best Western Website	403 362 8000

Option #6	Heritage Inn Hotel and Convention Centre Website	403 363 6666

C. FOOD & BEVERAGE

We have lots of local restaurants to try:

- Hometime BBQ and Bakery
- Niko Sushi
- Don Chava Taqueria
- Maple Lounge and Grill
- Boston Pizza
- Montana's
- Multiple Fast food options as well

D. HOSPITALITY

Brooks Composite High School will have a hospitality room for coaches and officials. This room will be located just past the closed doors by the vending machine. During school hours the door will be closed to help guest remain in the gym area. Signs will be posted on the door and outside. There will be warm food options throughout the day as well as coffee, drinks and snacks.

Brooks Junior High School will have a hospitality room in the library. The access door will be in the middle of the class wall and remains open. There will be warm food options as well as snacks and drinks throughout the day. There will be signs posted on the doors and volunteers will point you in the right direction.

St. Joseph's Collegiate High School will have a small hospitality room with snacks and drinks but will not have hot food options.

E. PARKING / TRANSPORTATION

PARKING INSTRUCTIONS:

Brooks Composite High School:

- Parking for Busses, participants and fans will be in our east parking lot see appendix A for image.
- We ask that if buses are dropping off at the doors that they remain as far to the right as possible to allow emergency vehicles and other buses through the driving lane.

Brooks Junior High School:

- Participants and fans can utilize street parking as well as the staff parking lot for access to this facility.
- Buses can park in the bus lane that has access from 4th ave and heads behind the old Junior high building. We ask that they park along the curb after the curves. See Appendix B

St. Joseph's Collegiate High School:

- Participants and fans that travel by car will find parking along 4th ave E or 1st St W. Please obey all traffic signs. There is permit parking only along the south bound side of 1st St W.
- Buses can utilize the bus parking at the JBS Recreation Centre along 1st St E see Appendix C for details

F. TICKETING

- Spectators will be required to pay a daily admission or purchase a tournament pass. Those who purchase a tournament pass will be given a wristband upon verification for admittance during the weekend.
- Tournament gates will be located at each competition venue on Thursday, Friday, and Saturday. All passes **must be purchased digitally through the hudl portal.** To purchase a day pass or tournament pass visit: https://www.asaasportsnetwork.com/asaaprovincialstickets/.
- Day Pass: $12.00
- Tournament Pass: $30.00
- 12 and under are free.

G. LIVE STREAMING

- All Live streaming will be done through the asaasportsnetwork.com using HUDL technology and equipment.
- Viewing packages will vary in price based on the viewers' needs and number of days streaming.
- For more information on streaming please go to https://schoolsportalberta.ca/
- No secondary Live Streaming is allowed or permitted at this event. Failure to comply may lead to being asked to leave the venue.

H. MERCHANDISE

- Northwest Designs will be set-up at Brooks Composite High School and have SSA Provincial Championship apparel for purchase.
- If you are not able to purchase your apparel at the event due to a shortage of stock, you will have the opportunity to make a team order after the event. For more information on how to place a post-event online order, please find the apparel section of the championship website.

I. TEAM SPORTSMANSHIP

- It is encouraged to get input from all participating teams, coaches, and fans when selecting the team sportsmanship award. By including the criteria for the award in the coaches' package, this will give each team a better understanding of what they should be looking for, as well as the behaviour that is expected of them. This will also give you a better sense of the opposing team's view on attitude, behavior and overall sportsmanship during the game.
- One sportsmanship banner will be given to one team at the SSA Provincial Championship. The team receiving this award will represent the true spirit of sportsmanship, integrity, ethics and fair play
- At the end of each match, two winners will be selected for the SSA Sportsmanship Player of the Game award.
- Throughout the facilities, there will be a QR code that is available for spectators to scan, to nominate anybody that has demonstrated key aspects of sportsmanship throughout the event
- These nominations will be regularly reviewed by the committee throughout the event, and keychains will be distributed to celebrate certain individuals
- These nominations will also aid in the committee's selection of the team sportsmanship recipient.
- The sportsmanship committee or appropriate representative should personally award players their

sportsmanship pins, at an appropriate time. When presenting pins to the athletes, identify their name, school, behavior and compliment them on their outstanding and consistent good sportsmanship. If possible, present the tag using the PA system and in front of spectators. This presentation should be at an appropriate break in the action.

J. SPORTSMANSHIP

SPORTSMANSHIP AWARDS - NOMINATION BY QR CODE SIGNAGE

- These should be given to individuals who exhibit outstanding displays of integrity, fair play and good sportsmanship. They may be given to athletes, coaches, parents and spectators. These individuals should be recognized for bringing positive presence to the Championship and demonstrating consistent exemplary sportsmanlike behavior. Recipients of a sportsmanship tag should show exemplary behavior.

    - Name, School, Jersey # (if applicable), and description of why they received the award.
    - Athlete/Coaches:
    - Conduct themselves in a positive nature/manner during, before and after the race
    - Be courteous, polite and friendly at all times
    - Show good sportsmanship during the race
    - Show concern, respect or empathy for an opponent-display an outstanding act of sportsmanship, ethics or integrity

SPECTATOR / PARENTS:

- Consistently give positive feedback to players/others
- Welcome opponents
- Positive comments before, during and after the game
- Be helpful to others (ie. willingly offer information about the championship, scheduling, venue locations, etc. to onlookers)

K. SOCIAL MEDIA

- We know that every picture tells a story. The moments we capture here—the hard work, the passion, the victories, and the sportsmanship—are what make these events so special. Our goal is to highlight these incredible memories and share them with the wider community. We encourage all of you, from athletes and coaches to parents and fans, to take photos and videos throughout the event.
- To make sure we can find and celebrate all of your amazing content, please tag us @schoolsportalberta and use our official hashtags: **#SchoolSportAlberta or #ssaprovs**. By using these hashtags, you help us showcase the best of School Sport Alberta and create a collective memory of this day
- Follow the tournament social media account for live updates on instagram @3Agirlsvbprovincials2026
- Finally, please remember to be respectful and mindful of others' privacy when you are posting. Let's make this a positive and supportive experience for everyone, both in person and online.

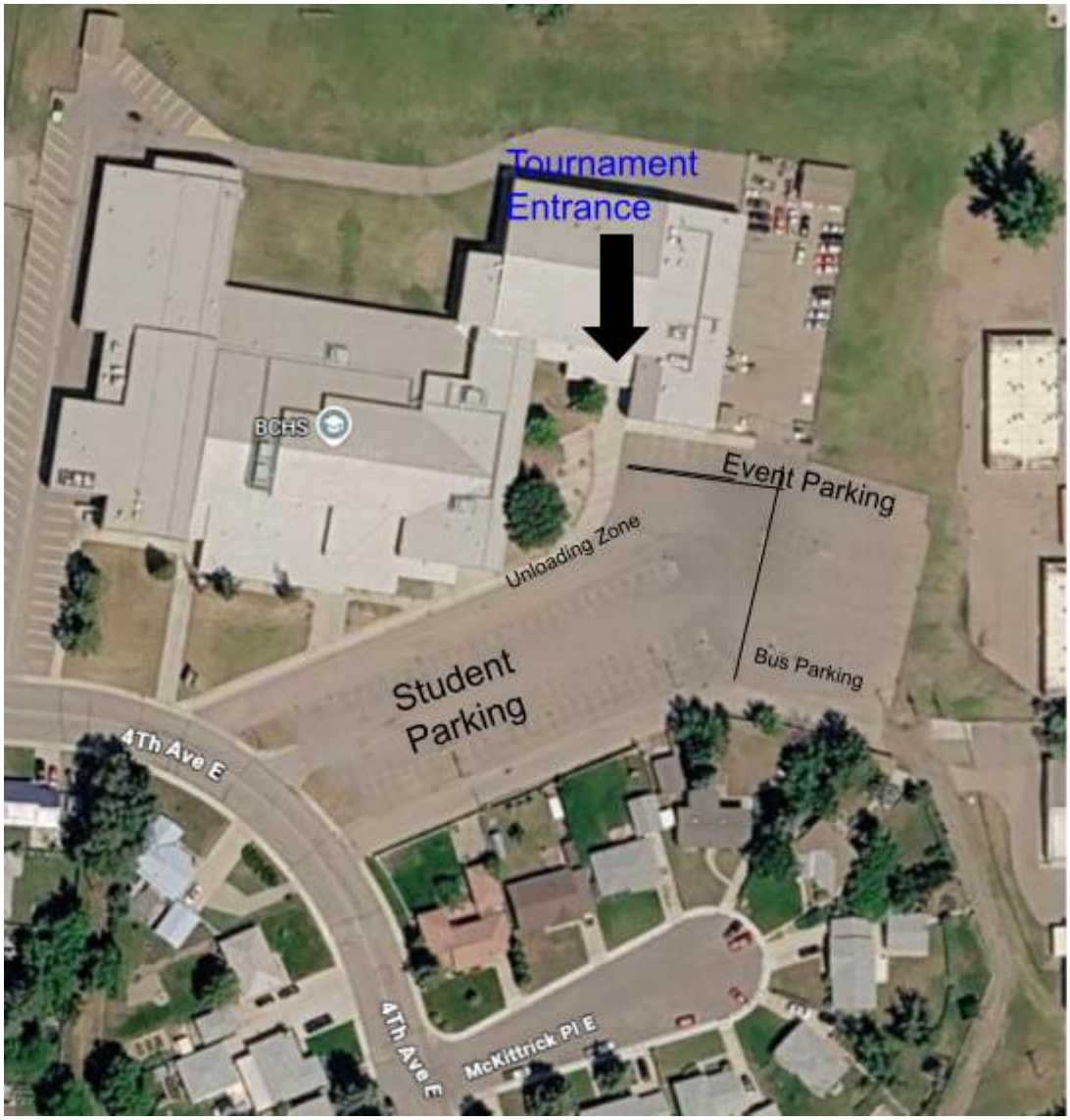
L. MEDICAL / EMERGENCY ACTION PLAN (EAP)

VENUE	Brooks Composite High School
TOURNAMENT CHAIR	Geoff Petley-Jones (403)-376-1221
EMERGENCY SERVICES POINT PERSON	Gym Supervisor
Brooks EMERGENCY SERVICES	(403) 501-3232

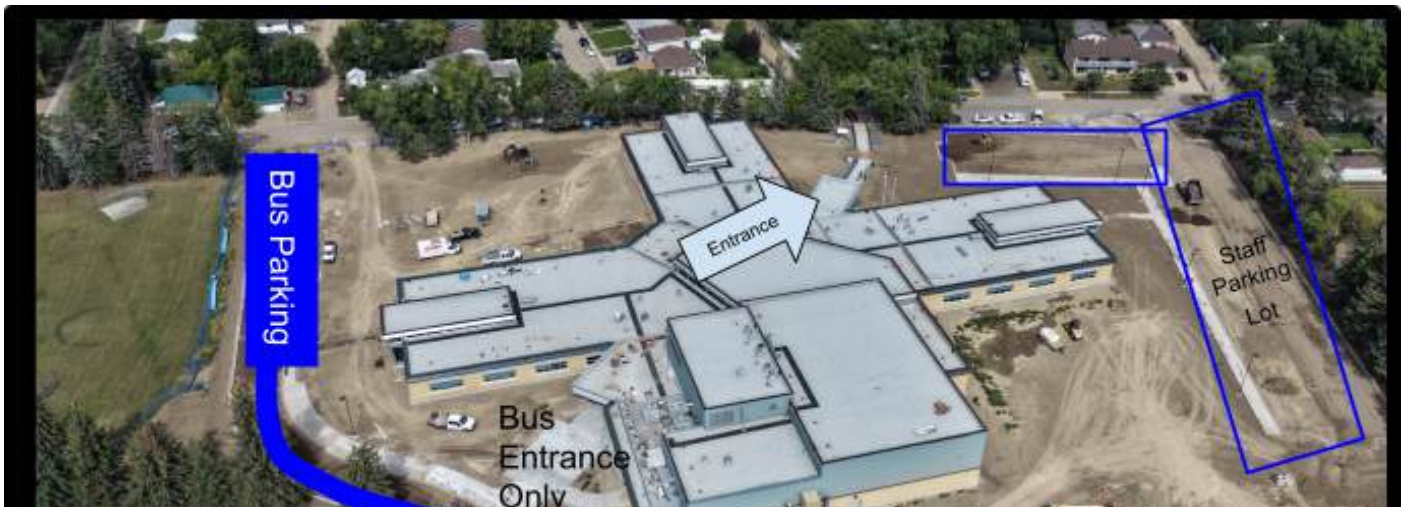
- Fire extinguishers are available in each venue, along with marked exits should an emergency arise.

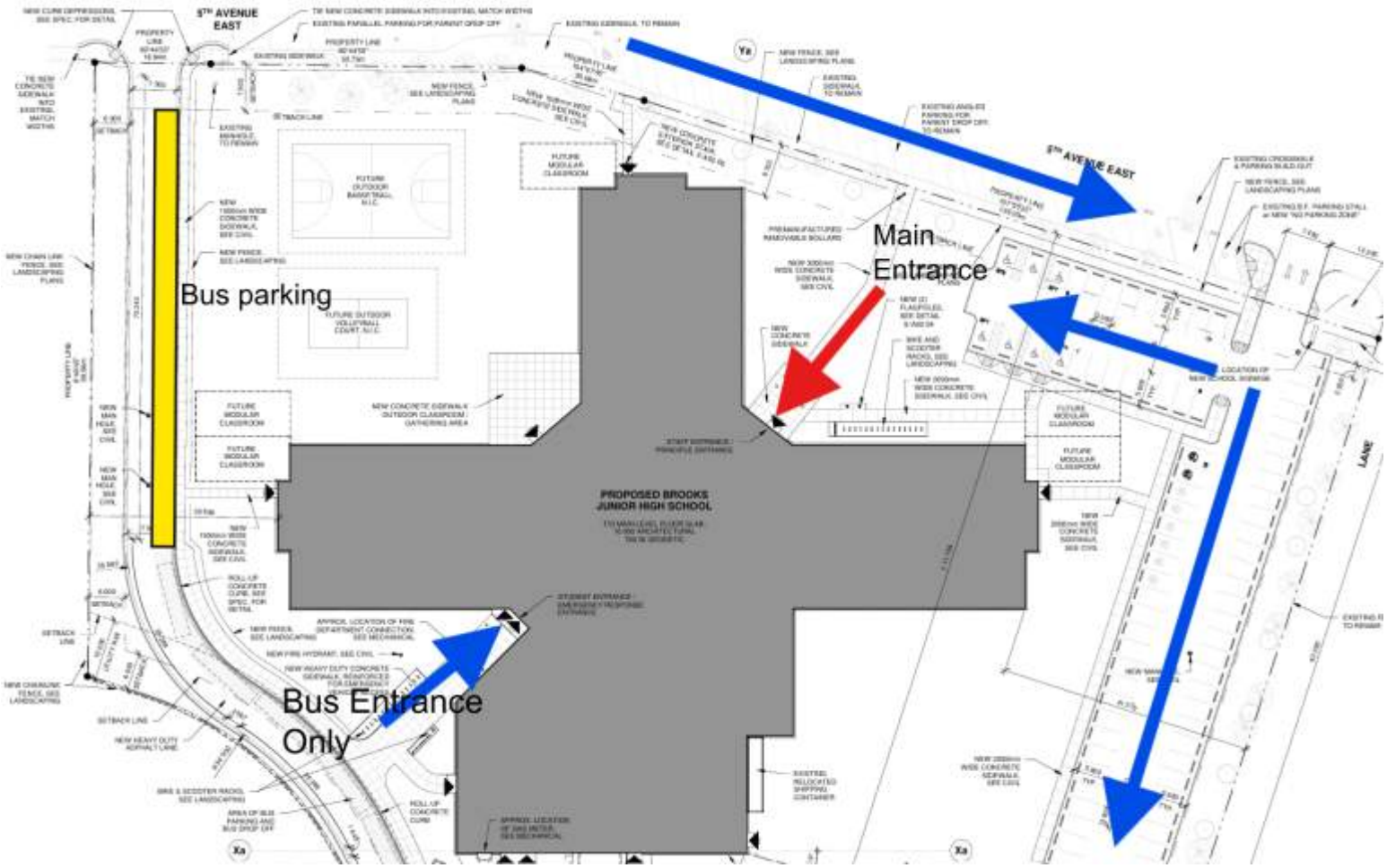
- Site Supervisors will be clearly marked with a visible volunteer t-shirt and should be the first point of contact should any need arise. They will direct athletes, coaches, spectators etc to specific locations through the PA system should a fire drill, lockdown or any other emergency arise.
- Fire
    - Activate the nearest fire alarm
    - Evacuate the building using the designated exit routes.
    - Assemble at the designated muster point. (West parking lot (PW))
    - Do not re-enter the building until cleared by emergency personnel.
- Lockdown
    - Close all doors and secure the building.
    - Call 911 if it is safe to do so.
    - Await further instructions from site supervisors or law enforcement.
- Severe Weather
    - All spectators will move away from windows and exterior walls into interior rooms and hallways.
    - If evacuation is necessary, proceed to a designated shelter area.
- Power Outage
    - Please remain calm and stay in place.
    - Site Supervisors will assess the situation and provide updates as necessary.

Appendix A Brooks Composite High Parking



Appendix B Brooks Junior High Parking





Appendix C St. Joseph's Parking



Appendix D - Emergency Action Plan

Please follow and respect the policies and procedures of this Emergency Action Plan

While Brooks Composite High School does everything possible to prevent injuries and accidents at their school and joint use facilities, there is still potential for them to occur. If a serious injury occurs, time becomes critical. In instances of athlete or spectator injury, the following steps will be followed.

Athlete Injury - The Team Coach will be the first to assess their injured player to determine if they are Seriously Injured or Slightly Injured	
Seriously Injured *Life threatening or life altering injuries such as fractures, concussion, cardiac events, severe cuts and lacerations.*	**Slightly Injured** *Minor injury such as sprains, stains, bruises, small cuts*
Step 1: The Team Coach will ask the Scorekeepers to locate the Site Supervisor and communicate the severity of the injury to them.	**Step 1:** The Team Coach will ask the Scorekeepers to locate the Site Supervisor and communicate the severity of the injury to them.
Step 2: Outside medical personnel will be dispatched **(911, Ambulance)**.	**Step 2:** The Site Supervisor will consult with the Team Coach about the severity of the injury. If deemed necessary, the Designated Event Medical Personnel will be dispatched to the location.
Step 3: In consultation with the Team Coach, Tournament Chair (if necessary) and game Officials, the continuation of play will be determined.	**Step 3:** Outside medical personnel will be dispatched if considered necessary by the Designated Event Medical Personnel **(911, Ambulance)**.
	Step 4: In consultation with the Team Coach, Tournament Chair (if necessary) and game Officials, the continuation of play will be determined

Spectator Injury The Site Supervisor should be informed immediately if a spectator injury has occurred. They will determine whether the spectator is Seriously Injured or Slightly Injured	
Seriously Injured *Life threatening or life altering injuries such as fractures, concussion, cardiac events, severe cuts and lacerations.*	**Slightly Injured** *Minor injury such as sprains, stains, bruises, small cuts*
Step 1: Outside medical personnel will be dispatched **(911, Ambulance)**.	**Step 1:** The Designated Event Medical Personnel will be dispatched to the location and consult with the Site Supervisor regarding the injury.
	Step 2: Outside medical personnel will be dispatched if deemed necessary by the Designated Event Medical Personnel **(911, Ambulance)**.

Directions to Nearest Medical Facility

From Brooks Composite High School

Directions to Hospital: Turn east onto 4 ave E travel 350m, turn north (right) and drive 150m to hospital entrance

From Brooks Junior High School

Directions to Hospital: Turn west onto 5 ave E travel 200m, turn south (right) and drive 150m to hospital entrance

From St. Joseph's Collegiate High School

Directions to Hospital: Turn south onto 1st W travel 50m, turn east (left) and drive 440m, turn north (left) and travel 150m to hospital entrance