SCHOOL SPORT ALBERTA

TECHNICAL PACKAGE / HOST INFORMATION



2026

VOLLEYBALL PROVINCIAL CHAMPIONSHIPS

NOVEMBER 26-28, 2026

BEAUMONT COMPOSITE HIGH SCHOOL

SET THE BAR

TABLE OF CONTENTS

TABLE OF CONTENTS 2
1. TECHNICAL PACKAGE 3
A. PROVINCIAL CHAMPIONSHIP OVERVIEW: BASKETBALL 3
B. COACHES MEETING 3
C. SCHEDULE / OPENING CEREMONIES 3
D. REGISTRATION 3
E. TEAM PICTURES / GAME PHOTOS 4
F. PRACTICE SCHEDULE 4
G. OFFICIALS 4
H. GRIEVANCES & DISCIPLINE 4
I. TEAM ROOMS / CHANGE ROOMS 5
J. COMPETITION UNIFORM 5
K. EQUIPMENT 5
2. HOST INFORMATION 6
A. VENUE INFORMATION 6
B. ACCOMMODATIONS 6
C. FOOD & BEVERAGE 6
D. HOSPITALITY 6
E. PARKING / TRANSPORTATION 7
F. TICKETING 7
G. LIVE STREAMING 7
H. MERCHANDISE 7
I. TEAM SPORTSMANSHIP 7
J. SPORTSMANSHIP 7
K. SOCIAL MEDIA 8
L. MEDICAL / EMERGENCY ACTION PLAN (EAP) 8

1. TECHNICAL PACKAGE

A. PROVINCIAL CHAMPIONSHIP OVERVIEW: VOLLEYBALL

DATE	November 26-28, 2026
VENUE	Ecole Secondaire Beaumont Composite High School 5417 - 43 Ave Beaumont, Alberta T4X 1K1
TOURNAMENT CHAIR	Cherilyn Vreim (*Athletic Director)*
HOST PRINCIPAL	Sean Flanagan
HOST SCHOOL	Ecole Secondaire Beaumont Composite High School 5417 - 43 Ave Beaumont, Alberta T4X 1K1
SSA CONTACT	Shelbea MacLennan / shelbea@schoolsportalberta.ca / 587-639-3669

B. COACHES MEETING

- The **mandatory** Coaches/Captains meeting will take place on **Tuesday Nov. 24 at 7pm.**
- Here is the link for the meeting via google meets.
    - 4A Girls 2026 Provincial Championship Coaches Meeting
    - Tuesday, November 24 · 7:00 – 8:00pm
    - Time zone: America/Edmonton
    - Google Meet joining info
    - Video call link: https://meet.google.com/byx-apwe-vwp
    - Or dial: (CA) +1 587-794-6833 PIN: 604 606 646#
    - More phone numbers: https://tel.meet/byx-apwe-vwp?pin=7467090801056

C. SCHEDULE / OPENING CEREMONIES

Wednesday, November 25 - Banquet - Melting Pot

5:30 pm	Doors open at *Melting Pot* 2920 Calgary Trl NW #117, Edmonton, AB T6J 7C2 *Coaches Packages to be handed out* *Players Packages to be handed out* *$44 Banquet Ticket fee - see payment link below*
6-8pm	Dinner at Melting Pot

Thursday, November 26 - Opening Ceremonies and Game Play

7:00 - 8:30 am	Team Photos - Small Gym ● Not designated time slots however, team photos will not be taken after this time.
8:30-9:15 am	Opening Ceremonies (All teams must be present at 8 am
9:15-9:30 am	● Gym Setup for Volleyball Matches ● Finish Team Photos in small gym
9:30 am	First match warm-up
10:00 am	Round Robin Matches to begin
7:15 pm	Last Match of the day

Friday, November 27 - Playoffs

10:00 am	Playoffs Start
6:00 pm	Last match of day starts

Saturday, November 28 - Playoffs

9:00 am	First Match of the Day
3:30 pm	Bronze Medal Match - Award Presentations
5:30 pm	Gold Medal Match - Awards Presentations

D. REGISTRATION

Fees

- Fees for the tournament will be $775.00
  i. Payment Link is to used - Provincial Payment Link
  ii. There is also an additional fee for the John Paton Pay it Forward, $1.00 per athlete which will need to be added when submitting payment.
- Registration Deadline - Registration will occur online using the Registration button on the SSA website. The online Forms include a team roster, team photo, and other important documents required by the host. **This is due by Monday, November 23, at noon.**

E. TEAM PICTURES / GAME PHOTOS

- **Team Photos will take place in the am on Thursday November 26 in our small gym.**
- **Due to time, photos will take place from 7am - 8 am. If team photos are not taken in this slot, there will be no other time to take them.**
- **Game photos and action shots will be taken throughout the tournament by various photographers.**

F. PRACTICE SCHEDULE

- Please email cherilyn.vreim@gshare.blackgold.ca with your designated time. It will follow a first come first serve basis and travel constraints.
- Each team will get a 1 hour practice time.
  - 2 teams per time slot
  - 30 mins in each gym and switch half way through.
- Practice times are on **Wednesday Nov. 25** at 9-10am, 10-11 am, 11-12 pm, 12-1pm, 1-2pm, 2-3pm, 3-4pm.

G. OFFICIALS

Volleyball Albera

- Volleyball Alberta is recognized to provide officials for provincial competitions. Arrangements for officials at all provincial competitions shall be made by the Executive Director and/or appointees of the SSA Executive in cooperation with the VA

Minor Officials

- Minor officials (scorekeepers) are volunteers from the host school. Please treat them with respect and understanding; they are volunteering to help make the event run as smoothly as possible. Each scorekeeping table will be directly supervised by the scoretable supervisor.
- If you or the team has any concerns with the scorekeeping, a member of the coaching staff or teacher supervisor will address it through the Officials and/or Facility Managers. Do not direct comments to the minor officials. Spectators will not address any officials/minor officials at any time, or they will be asked to leave the facility promptly.

H. GRIEVANCES & DISCIPLINE

- There are two key focuses of the Grievance/Discipline Committee at SSA provincials.
    - The first focus is to deal with matters that occur during competition, typically discipline/conduct issues, and appeals that may arise from ejections.
    - The second focus is to handle any other matters that arise that require dispute resolution.
- Grievances need to be brought up to the Grievance Chair first and will then be discussed and concluded by the committee that is made up of an administrator, an SSA Commissioner or Staff Member, a head official from VA, and two coaches who are not in conflict of interest (selected at the coaches meeting).

I. TEAM ROOMS / CHANGE ROOMS

- Players Lounge will be located upstairs above both gyms in our mezzanine.
- This will be filled with activities and snacks from our leadership team.
- Each team will be provided with 2 student hosts that will help guide them around the building and if they have any questions.
- Due to classes still going on during the day on Thursday and Friday and our school has limited space, we are unable to provide each team a designated space during the tournament.
- Change rooms are located in the Main Gym.
- The Home Change room will be our Female Change Rooms and Visitor Change room will be the All Access change room. This will be labelled for the tournament. Our male change room will not be available as we will have classes still going on throughout the day.
- Please keep changerooms as clean as possible so that the next team can come into a tidy space as well.
- All valuables are to be kept in our bag and with you, we are not responsible for any stolen items.

J. COMPETITION UNIFORM/RULES

- Volleyball Rules and policies are outlined on pages 48-50 of the SSA Policy Handbook.
- Please do not change in the gym at your respective benches. Please make any uniform changes in the change rooms provided by the hosts.

K. EQUIPMENT

- Please provide your own warmup balls for practice and warmup.
- SSA provided custom game balls will be used for gameplay.

2. HOST INFORMATION

A. VENUE INFORMATION

VENUE	*All games will be played at Beaumont Composite High School except for 2 round robin games* Court 1 - Large Gym Court 2 - Small Gym Court 3 - Leduc Composite High School (Thursday only) ● 4308 50 St, Leduc, AB T9E 6K8
Entrance	All Teams enter using the Gymnasium entrance at back of school. Southwest side of school. Please refer to maps below to help guide you to the entrance.

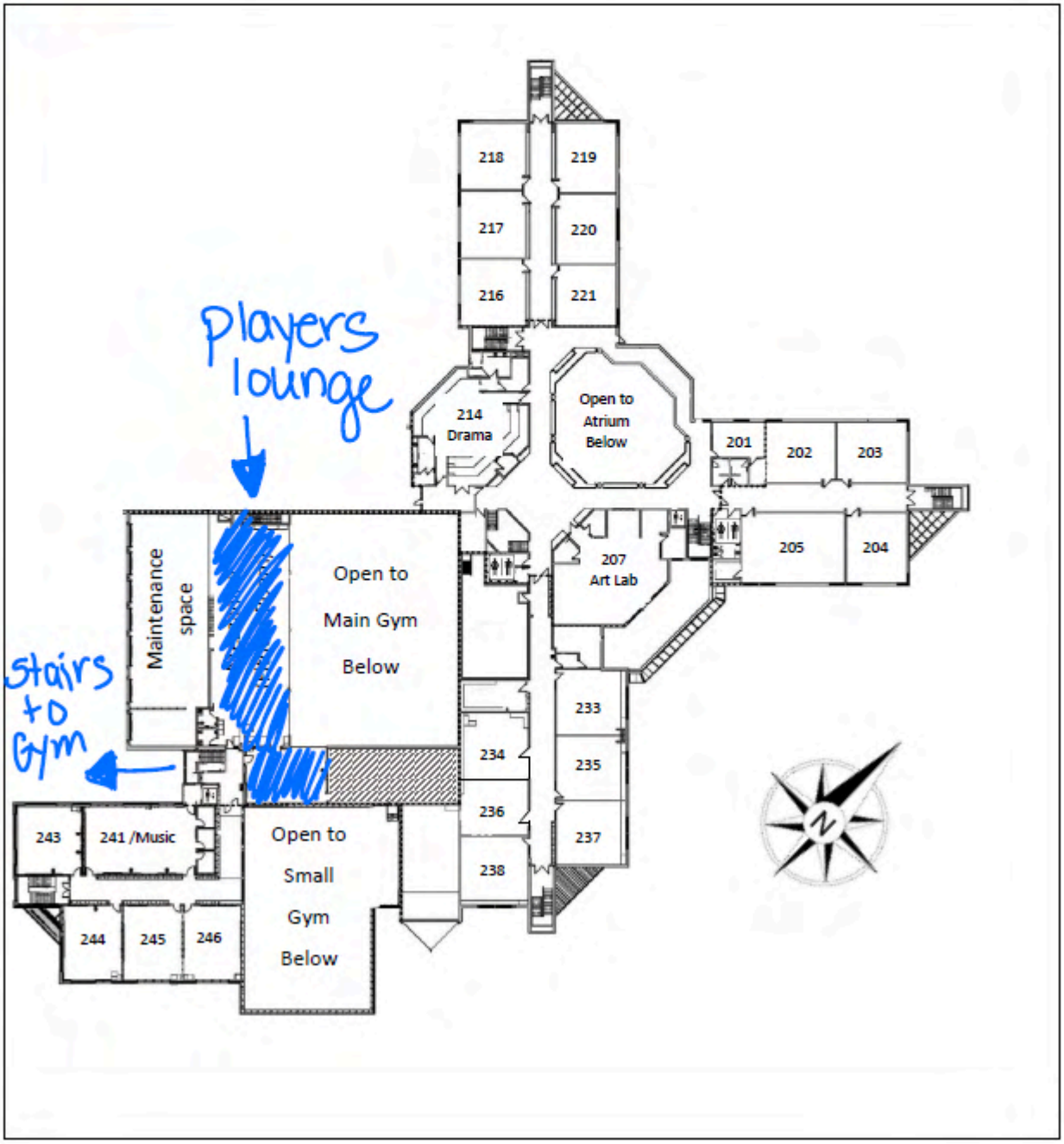
École Secondaire Beaumont Composite High School

Main Floor



École Secondaire Beaumont Composite High School

Second Floor



B. ACCOMMODATIONS

SSA Partner Hotels

Local Partner Hotel	Sandman Signature Edmonton South Hotel Call: 780-709-0401 Address: 10111 Ellerslie Road SW, Edmonton, AB T6X 0J3 Email: sales_edmsouth@sandman.ca	60 rooms have been set aside for this event for your teams.

C. FOOD & BEVERAGE

- The cafeteria will be open until 6pm on Thursday and Friday and until 3pm on Saturday. Please see the menu below.



D. HOSPITALITY

- Coaches room will be located in room 113. Please see the school map for location. Signage will be available to help you.
- We will have a set menu for each day. (*to be shared at coaches meeting)*
- We encourage you as coaches to enjoy our coaches room however, this is only for coaches, minor officials, officials and special guests, please do not let athletes into this space.
- Our hospitality supervisors will be onsite during the tournament if you have any questions.

E. PARKING / TRANSPORTATION

PARKING INSTRUCTIONS:

- Parking for all players, coaches, delegates, refs and special guests, please use the back parking lot for parking.
- Google Map Image of entrance and exit into our parking lot. Please use the east entrance into the parking lot. West entrance is for exit only. Please park in the back parking lot. **A required parking pass needs to be presented to the parking lot attendant to park. These will be sent out by email to coaches and guests or can use the link provided.** There are cutouts on the side of the school for bus parking as well as the back grassy area and entrance to Four Seasons park that can be used for bus parking. Please do not park at the front of school as this is a bus route and you possibly could get towed.
- Parking Map Below:



F. TICKETING

- Spectators will be required to pay a daily admission or purchase a tournament pass. Those who purchase a tournament pass will be given a wristband upon verification for admittance during the weekend.
- Tournament gates will be located at each competition venue on Thursday, Friday, and Saturday. All passes **must be purchased digitally through the hudl portal.** To purchase a day pass or tournament pass visit: https://www.asaasportsnetwork.com/asaaprovincialstickets/.
- Day Pass: $12.00
- Tournament Pass: $30.00
- 12 and under are free.

G. LIVE STREAMING

- All Live streaming will be done through the https://www.watchschoolsport.ca/ssaprovincials/ using HUDL technology
  and equipment.
- Viewing packages will vary in price based on the viewers' needs and number of days streaming.
- For more information on streaming please go to https://schoolsportalberta.ca/
- No secondary Live Streaming is allowed or permitted at this event. Failure to comply may lead to being asked to leave the venue.

H. MERCHANDISE

- Northwest Designs will be ***set-up in the atrium of the school*** and have SSA Provincial Championship apparel for purchase.
- If you are not able to purchase your apparel at the event due to a shortage of stock, you will have the opportunity to make a team order after the event. For more information on how to place a post-event online order, please find the apparel section of the championship website.

I. TEAM SPORTSMANSHIP

- It is encouraged to get input from all participating teams, coaches, and fans when selecting the team sportsmanship award. By including the criteria for the award in the coaches' package, this will give each team a better understanding of what they should be looking for, as well as the behaviour that is expected of them. This will also give you a better sense of the opposing team's view on attitude, behavior and overall sportsmanship during the game.
- One sportsmanship banner will be given to one team at the SSA Provincial Championship. The team receiving this award will represent the true spirit of sportsmanship, integrity, ethics and fair play
- At the end of each match, two winners will be selected for the SSA Sportsmanship Player of the Game award.
- Throughout the facilities, there will be a QR code that is available for spectators to scan, to nominate anybody that has demonstrated key aspects of sportsmanship throughout the event
- These nominations will be regularly reviewed by the committee throughout the event, and keychains will be distributed to celebrate certain individuals

- These nominations will also aid in the committee's selection of the team sportsmanship recipient.
- The sportsmanship committee or appropriate representative should personally award players their sportsmanship pins, at an appropriate time. When presenting pins to the athletes, identify their name, school, behavior and compliment them on their outstanding and consistent good sportsmanship. If possible, present the tag using the PA system and in front of spectators. This presentation should be at an appropriate break in the action.

J. SPORTSMANSHIP

SPORTSMANSHIP AWARDS - NOMINATION BY QR CODE SIGNAGE

- These should be given to individuals who exhibit outstanding displays of integrity, fair play and good sportsmanship. They may be given to athletes, coaches, parents and spectators. These individuals should be recognized for bringing positive presence to the Championship and demonstrating consistent exemplary sportsmanlike behavior. Recipients of a sportsmanship tag should show exemplary behavior.

    - Name, School, Jersey # (if applicable), and description of why they received the award.
    - Athlete/Coaches:
    - Conduct themselves in a positive nature/manner during, before and after the race
    - Be courteous, polite and friendly at all times
    - Show good sportsmanship during the race
    - Show concern, respect or empathy for an opponent-display an outstanding act of sportsmanship, ethics or integrity

SPECTATOR / PARENTS:

- Consistently give positive feedback to players/others
- Welcome opponents
- Positive comments before, during and after the game
- Be helpful to others (ie. willingly offer information about the championship, scheduling, venue locations, etc. to onlookers)

K. SOCIAL MEDIA

- We know that every picture tells a story. The moments we capture here—the hard work, the passion, the victories, and the sportsmanship—are what make these events so special. Our goal is to highlight these incredible memories and share them with the wider community. We encourage all of you, from athletes and coaches to parents and fans, to take photos and videos throughout the event.
- To make sure we can find and celebrate all of your amazing content, please tag us @schoolsportalberta and use our official hashtags: **#SchoolSportAlberta or #ssaprovs**. By using these hashtags, you help us showcase the best of School Sport Alberta and create a collective memory of this day
- Finally, please remember to be respectful and mindful of others' privacy when you are posting. Let's make this a positive and supportive experience for everyone, both in person and online.

L. MEDICAL / EMERGENCY ACTION PLAN (EAP)

VENUE	Beaumont Composite High School First aid Tent located between both gyms.
TOURNAMENT CHAIR	*Cherilyn Vreim*
EMERGENCY SERVICES POINT PERSON	*Connect Physio - Jonathan Chui* Teacher - Cassen van Slyke Admin - Kendall Watson
EMERGENCY PROTOCOL	EAP posted on website or folder
EMERGENCY SERVICES	Site Leaders will call 9-1-1

- Fire extinguishers are available in each venue, along with marked exits should an emergency arise.

- Site Supervisors will be clearly marked with a visible volunteer t-shirt and should be the first point of contact should any need arise. They will direct athletes, coaches, spectators etc to specific locations through the PA system should a fire drill, lockdown or any other emergency arise.
- Fire
    - Activate the nearest fire alarm
    - Evacuate the building using the designated exit routes.
    - Assemble at the designated muster point. (West parking lot (PW))
    - Do not re-enter the building until cleared by emergency personnel.
- Lockdown
    - Close all doors and secure the building.
    - Call 911 if it is safe to do so.
    - Await further instructions from site supervisors or law enforcement.
- Severe Weather
    - All spectators will move away from windows and exterior walls into interior rooms and hallways.
    - If evacuation is necessary, proceed to a designated shelter area.
- Power Outage
    - Please remain calm and stay in place.
    - Site Supervisors will assess the situation and provide updates as necessary.