

SCHOOL SPORT ALBERTA
Completion required by student and parent/guardian
in order to access SSA competition



Retain Form at school for submission to the Zone and the SSA Office if requested

Please select/fill in which zone the school belongs to:

- ☐ Calgary Independent Schools' Athletic Association ("CISAA")
- ☐ Calgary Senior High School Athletic Association ("CSHSAA")
- ☐ Central Zone
- ☐ Metro Edmonton High School Athletic Association ("MEHSAA")
- ☐ North Central Zone
- ☐ North East Alberta High Schools' Athletic Association ("NEASAA")
- ☐ North West Zone
- ☐ South Alberta Schools' Athletic Association ("SASAA")
- ☐ South Central Zone ("SCZ")

ACKNOWLEDGMENT AND AGREEMENT (Student /Guardian) School Year: _____

WHEREAS the Alberta Schools' Athletic Association operating as School Sport Alberta ("SSA") is a voluntary, non-profit organization that has been established to coordinate a program of worthwhile athletic activities for the young people of Alberta in an educational setting;

WHEREAS the member school doing business as _____ [NAME OF SCHOOL] (hereinafter referred to as the "School") intends to participate in SSA-affiliated competition during the above-noted school year;

AND WHEREAS the School is one of more than 400 member high schools which together ultimately determine the policy of SSA through representation on the Board of Governors of SSA;

AND WHEREAS the School is also a member of the Zone which also has Bylaws, Rules and Policies which govern the participation of School in athletic activities and which the School can influence with Notices of Motion and voting rights at the AGM of the Zone;

AND WHEREAS it is not in the best interests of any of the student athletes who are served by the work of SSA and the Zone for them to spend resources responding to court applications brought by individual student athletes, their parents or guardians;

The undersigned Student and Guardian acknowledge and agree as follows:

1. Participation in SSA-sanctioned activities is voluntary and subject to the rules, policies and disciplinary authority of the SSA.
2. We have read and understand the SSA bylaws, policies and rules (available at schoolsportalberta.ca), including the SSA Privacy Policy (attached).
3. We each agree to comply with all SSA bylaws, policies, eligibility rules, codes of conduct, and participation and competition regulations, including any amendments made to any of the same during the course of the school year.
4. We each acknowledge and agree that SSA has the authority to make determinations regarding participation in SSA-sanctioned activities, including eligibility, disciplinary matters, sportsmanship and fair play, conduct and participation, and any matters ancillary thereto, and such determinations are binding upon us within the scope of SSA's bylaws, policies and internal processes.
5. We will cooperate fully with any SSA inquiry, review or investigation related to any aspect of the Student's participation in any SSA-affiliated competition.
6. We each agree and acknowledge that SSA provides internal appeal or review mechanisms and agree to participate in and exhaust those internal processes prior to seeking any other remedy.
7. We each acknowledge and agree that violations of SSA rules, codes of conduct, bylaws or policies may result in disciplinary consequences including warnings, probation, suspension, ineligibility, team or school sanctions, or other measures permitted under SSA's bylaws and/or policies. To the extent that any such consequences affect the Student and/or Guardian, we each agree to accept the same.
8. We each acknowledge that SSA relies on information submitted by member schools and participants, and agree that we are each bound by the accuracy and completeness of information provided by the School on our behalf, and we consent to the School providing a copy of this Acknowledgement form to SSA and to the relevant Zone.

Student Name (print)

Student Signature

Date

Guardian Name (print)

Guardian Signature

Date

Personal Information and Privacy Protection Statement

Alberta Schools' Athletic Association (operating as School Sport Alberta ("SSA")) is committed to safeguarding the personal information entrusted to us by our member schools, affiliates, students, guardians, coaches, and others ("you" or "participants") involved in high school sporting activities organized and/or managed by the SSA. This privacy statement outlines the practices we follow in protecting personal information.

This privacy statement applies to SSA and to any person providing services on our behalf. A copy of this privacy statement is provided to any participants upon request.

What is personal information?

Personal information means information about an identifiable individual. This includes an individual's name, email address(es), home address(es), phone numbers, age, sex, marital or family status, an identifying number, such as a Student ID Number, financial information, educational history, etc.

What personal information do we collect?

We collect only the personal information that we need for the purposes of providing services to our participants, including personal information needed to:

- organize, administer, and manage SSA activities;
- register, communicate with, inform, and advise participants;
- publish SSA information, and;
- comply with SSA's bylaws and policies and to comply with any applicable laws and/or regulations.

We normally collect personal information directly from our participants, which can include pictures and videos of participants, names, ages, grades, schools, guardianship information, school registration details, and other similar information. We may collect your information from other persons with your consent or as authorized by law.

We inform our participants, before or at the time of collecting personal information, of the purposes for which we are collecting the information. The only time we don't provide this notification is when you volunteer information for an obvious purpose (for example, producing a credit card to pay a registration fee when the information will be used only to process the payment).

How do we use and disclose personal information?

We use and disclose your personal information only for the purpose for which the information was collected, except as authorized by law. For example, we may use your contact information to provide you with updates about the SSA.

SSA uses and discloses the information we collect to facilitate and promote athletic activities for students in Alberta, including by:

- posting information, pictures, and videos to websites and social media pages;
- creating signage and displays at events;
- creating online presentations and videos;
- live-streaming and broadcasting events;
- publishing brochures, program booklets, newsletters, and other printed publications;
- engaging in other sponsorships, merchandising, promotions, marketing, and commercial dissemination of events.

If we wish to use or disclose your personal information for any new purpose, we will ask for your consent. We may not seek consent if the law allows this (e.g. the law allows organizations to use personal information without consent for the purpose of collecting a debt).

How do we safeguard personal information?

We make every reasonable effort to ensure that personal information is accurate and complete. We rely on individuals to notify us if there is a change to their personal information that may affect their relationship with our organization. If you are aware of an error in our information about you, please let us know and we will correct it on request wherever possible. In some cases, we may ask for a written request for correction.

We protect personal information in a manner appropriate for the sensitivity of the information. We make every reasonable effort to prevent any loss, misuse, disclosure, or modification of personal information, as well as any unauthorized access to personal information.

We use appropriate security measures when destroying personal information, including shredding paper records and permanently deleting electronic records.

Questions and complaints

If you have any questions or concerns about any collection, use, or disclosure of personal information by SSA, or about a request for access to your own personal information, please contact Brad Van Raalte, who can be reached by email at brad@schoolportalberta.ca or by phone at (780)427-8182.